



## **Hopewell Christian Preschool Pandemic Plan**

### **Outline of preschool Covid-19 Pandemic Policy**

**As of December 18, 2020**

#### **Part I: In-School Policies**

##### **Social Distancing Strategies**

- Whenever possible classes will remain with the same group each day, and the same teachers will remain with the same group each day.
- Children will remain in their own classroom as much as possible.
- Playground times and locations (playground, outdoor classroom, amphitheater), will be staggered to limit the mixing of classes.
- Activities such as music, chapel time, special group activities, will be modified to happen in the classroom with one single class or suspended until safe to resume.

##### **Masking**

- In accordance with state and public health mandates, children and teachers will wear masks.
- Children 2 years and older will wear masks.
- Mask requirements will be based upon the current orders and guidelines set forth by our governmental and health authorities.
- Children will keep an extra mask at school with their change of clothes.

##### **Cleaning - Teachers and Aides**

- Wipe down all surfaces before morning and afternoon sessions.
- Clean and rotate toys throughout the day and sanitize between classes.
- Clean a few things beyond their classroom (ex. Doors, railings, etc.)
- Clean and wipe down toys in the FLC after use.

##### **Cleaning – Drew/with guidance of his Supervisor**

- Have a schedule to clean classrooms Sunday evenings and daily.
- Clean any classroom used for activities not associated with the preschool before preschool starts the following morning.
- Clean large bathrooms daily and before afternoon class on MWFs.
- Clean classroom bathrooms daily and afternoon classroom bathrooms (there are 3) before afternoon class on MWFs.
- Clean Narthex, handrails, doorways, and other surfaces outside the classroom.
- Clean Teacher's Workroom daily.
- Clean the FLC after use on inclement weather days.

### **Health Screening**

- A health questionnaire will be administered to all parents/guardians at drop off.
- Each child's temperature will be taken upon arrival to school and recorded in the health questionnaire.
- Teachers will be given a daily temperature check and questionnaire.
- Parents will sign a waiver and an affidavit one time at the beginning of the year in lieu of a daily signature on the health questionnaire.
- The health screening process will be modified as needed and reevaluated periodically.
- **Out of state travel:** HCP will follow the guidelines set forth by the PA Department of Health. Please refer to the link below for the current guidelines. *(updated 12/18/2020)*
  - <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Travelers.aspx>

### **Arrival of Children**

- Arrival will be staggered by location to reduce the number of people in one place at one time and promote social distancing.
- Parents are required to wear masks at drop off.

### **Departure of Children**

- Departure will also be staggered by location.
- Parents are required to wear masks at pick up.

### **Hand Washing**

- Children will wash hands/use hand sanitizer as soon as they arrive to the classroom, before and after snacks, before and after time on the playground or in the FLC, and after they use the bathroom.

### **Backpacks**

- Children will bring backpacks to school.
- Children will not bring items from home into the classroom. For show & share children may bring a picture of their item instead of the actual item.
- Children will keep a spare change of clothes and a spare face mask in a sealed and labeled bag in their backpack.

**All policies are flexible and will be modified according to new information and as we discover what works and does not work.**



## Outline of preschool Covid-19 Pandemic Policy

### Part II: Guidelines for Onset of Illness Among Students and Teachers

#### Guidelines for onset of illness at Hopewell Christian Preschool

##### Child

- If a child becomes sick during the day, the teacher will remove the child to a waiting room, where the child will be kept comfortable until the parent can arrive.
- The parent will immediately be called and a request for immediate pick up will be made.

##### Staff

- Staff who appear to have symptoms (fever, cough, or shortness of breath) upon arrival at school or who become sick during the day should immediately be separated from children, co-workers, and parents and be sent home.
- If a staff member is confirmed to have COVID-19, administration will inform parents and fellow staff of their possible exposure to COVID-19. Confidentiality will be maintained according to the Americans with Disabilities Act. The fellow staff and families should then self-monitor for symptoms.

#### Guidelines for Symptomatic, Exposed and Covid-19 Positive Children and Staff *(revised 12/18/2020)*

##### Guidelines for Covid-19 Symptomatic Children or Staff:

- HCP will follow the guidelines set forth by the PA Department of Education:  
<https://www.education.pa.gov/Documents/K-12/Safe%20Schools/COVID/GuidanceDocuments/COVID-19%20Symptomatic%20K-12%20Student%20or%20Staff%20Process%20Flow.pdf>

##### I Don't Have Symptoms, But I've Been Exposed or Possibly Exposed to an Infected Person.

- HCP will follow the guidelines set forth by the PA Department of Health:  
<https://www.health.pa.gov/topics/disease/coronavirus/Pages/Symptoms-Testing.aspx>
  - If symptoms develop, please follow the guidelines in the Symptomatic Children and Staff section.
- *Secondary Contact to Covid-19* - If you have been around someone who was identified as a close contact to a person with COVID-19, closely monitor yourself for any symptoms of Covid-19. You do not need to self-quarantine unless you develop symptoms or if the person identified as a close contact develops COVID-19. *(added 11/24/2020)*

##### If Hopewell Christian Preschool or someone connected to Hopewell UMC has a positive case of COVID-19, we will follow the recommendations for small PreK to 12 school buildings in the link below.

- <https://www.education.pa.gov/Schools/safeschools/emergencyplanning/COVID-19/SchoolReopeningGuidance/ReopeningPreKto12/PublicHealthGuidance/Pages/SchoolClosureRecommendations.aspx>

**Additional Covid-19 Reference Links:** *(updated 12/18/2020)*

- PA Department of Health – Covid-19 Resources for PreK to 12 Schools
  - <https://www.education.pa.gov/Schools/safeschools/emergencyplanning/COVID-19/SchoolReopeningGuidance/ReopeningPreKto12/Pages/default.aspx>
- PA Department of Health – Frequently Asked Questions
  - <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/School-Health-FAQ.aspx>
- CDC – Frequently Asked Questions
  - <https://www.cdc.gov/coronavirus/2019-ncov/faq.html>

**COVID-19 and the coronavirus that causes it is a new virus and information and knowledge about it is being discovered every day. As new information and guidelines are disseminated to the public by health officials our policies will change and update as needed. All policies are flexible as we maneuver through this unprecedented time.**

**I have read and understand the Hopewell Christian Preschool Pandemic Policy and promise to abide by the mandates set forth therein.**

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**Print Name**

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**Signature**

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**Date**